USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 17 SEPTEMBER 2004

I. CEFMS:

A. We are continuing to test the FY04 closing process. We have completed testing for 52 of the 62 CEFMS databases.

B. We modified the direct fund cite process to accommodate changes required due to the implementation of P2. We provided guidance on the modified procedures for processing direct fund cite transactions when the performing activity is another USACE activity.

C. We modified the CEFMS/P2 work item interface to create the new work item as a child asset if its parent is an asset in CEFMS. This eliminated the kick-back error that many P2 sites were receiving.

D. We worked with the P2 Program Manager and others to formalize specific P2 year end guidance. This was approved by the P2 Steering Committee and released through P2 channels to P2 points of contact (POC). We also forwarded this guidance through the RM channels and CEFMS POCs.

E. We corrected a problem on the Travel Voucher Approval screen where the cursor was being lost after a voucher was approved. Now, the user no longer has to exit CEFMS and re-enter to be able to use the keyboard.

F. We investigated a problem with a user not being able to change a credit card number on the Travel Credit Card screen (10.186). The actual problem involved two travelers whose government credit card numbers were entered incorrectly under each other's names in CEFMS. One of the travelers requested split disbursements on his vouchers. When these settlements were disbursed, a part of the entitlement went to the credit card company and was credited to the wrong account. As a result, the actual account of the traveler who requested split disbursements became delinquent. We advised the USACE activity's credit card administrator to contact the credit card company so that the proper accounts could be credited for payments already disbursed.

G. We continue to work on the Government Travel System (GTS) file that will enable the user to validate orders/tickets before they are added as line items to an obligation. The screen will have an option to automatically create a Government Transportation Request (GTR) obligation and line items. We discussed the GTS process with USACE activity representatives and demonstrated the preliminary design of the new GTR functionality. We received very favorable response and will continue design of this time-saving feature after the end of the fiscal year.

II. PROBLEM REPORTS/IMBALANCES:

A. Open problem report inventory:

	This Report	Last Report
Total Problems	861	864
Priority #1 Problems	80	73

 Received 190 new problem reports and completed 193 problem reports.

B. Database Imbalances on our 62 Production Sites:

# of Imbalances	This Report	Last Report
None	54	57
One	5	0
Two	0	2
Three	2	1
Four	1	0
Five	0	1
Six	0	1

III. ACCOUNTING OPERATIONS

A. NUMBER AND LOCATION OF ONBOARD PERSONNEL

LOCATION	ONBOARD
MILLINGTON:	234
HUNTSVILLE:	24
USACE HQ:	1
DA Interns:	4
TOTAL:	263

B. DISBURSING WORKLOAD DATA:

PAYMENT	CURRENT MONTH Sep 01-14	YEAR TO DATE Oct 01-Sep 14
BY CHECK:		
CHECKS ISSUED	5491	144,518
PERCENT OF TOTAL	11%	14%
DOLLAR AMOUNT	$66,234,659	$1,278,722,182
EFT:		
TRANSFERS MADE	28,611	561,772
PERCENT OF TOTAL	89%	86%
DOLLAR AMOUNT	$748,483,347	$16,080,275,212

 *percentages adjusted for utility checks which do not have to participate

IV. OTHER UFC ISSUES:

A.   Two representatives from the UFC IM Division met with the IM/IT PWS team in Jacksonville, Florida 12-13 Sep 2004. The purpose of the meeting was to discuss workload data in each of the major areas of IM/IT. The UFC data was given to the PWS team for review prior to the meetings. The PWS team members asked for additional information, clarification of data, and asked us to verify some data. There was considerable effort on everyone's part to accurately reflect the workload and unique requirements for the UFC that will become part of the Performance Work Statement for the USACE IM/IT A-76 competition.

B.   Brenda Ponder continues to assist with disaster recovery response to the three hurricanes - Charley, Frances, and now Ivan. Examples of the support she is providing include: (1) Preparation of a memorandum for HQUSACE signature providing instructions to all USACE Activities receiving FEMA funded customer orders for the three hurricanes; (2) review of CEFMS databases for FEMA missions received by SAD, SAJ, SAM, and MVN to ensure that customer orders and government orders are prepared with the pertinent information required by FEMA; (3) discussions with CEIR auditor concerning proper charging of costs to FEMA missions; and (4) discussions with MVM and SAW F&A personnel concerning proper establishment of FEMA missions in CEFMS.

C.   Lee Autry, Directorate Chief of Finance, represented the Finance Center at the IM-IT Outsourcing Customer Review Team (CRT) meeting at HQUSACE on 14 Sep 04. The meeting was held to discuss the CRT tasking and challenges ahead.

D.   The UFC Travel Division is currently processing PCS claims received on 7 Sep 04. The majority of the Relocation Income Tax Allowance (RITA) vouchers received have been completed. The Travel Division is in the process of identifying travelers who have not submitted the required RITA vouchers.

E.   DFAS representatives, IATS contractors, and CEFMS Development Team members visited the Finance Center during the first two weeks of September for the IATS Systems Acceptance Test (SAT). USACE is the lead SAT site for this release. Several problems/enhancements were identified. The SAT ended 17 Sep 04, and deployment to all users will occur on 1 Oct 04. This release (V6.0.3) includes the new computation method for civilian PCS TQSE vouchers mandated by a change to the JTR VOL II.

F. Approximately 30 employees from the UFC participated in the United Way Day of Caring on 10 Sep 04. This was a day for people to volunteer for various United Way agencies and help with tasks such as painting or landscaping. Ten employees went to the TN Baptist Children's Home's Boys Ranch. Twenty employees went to the Renewed Hope in Christ Ministries.

G. During this biweekly period, the CFO Team:

    (1) Responded to Army Audit Agency (AAA) questions on CFO statement crosswalk discrepancies. The Auditors were reviewing the crosswalk as of 1st quarter FY 2004 so many of their findings had already been resolved. Some questions pertained to the Defense Departmental Reporting System (DDRS) which we will follow up on with DFAS since DDRS is not under our control.

    (2) Participated in the quarterly teleconference with DFAS to support all DDRS journal vouchers. Journal vouchers result from systems errors (incorrect CEFMS general ledger correlations), unrecorded CEFMS transactions at the USACE activities, and adjustments as a result of audit findings.

    (3) Participated in a telephone conference with DFAS concerning the Treasury Report of Receivables (TROR). A new section has been added to the report on disposition of debt closed out by calendar year for tax compliance purposes. They also discussed acceleration of the report in order to conduct the required reconciliation to public receivables reported in the financial statements.

    (4) Participated in a teleconference with Treasury, the Bureau of Public Debt and OMB to discuss the budgetary reporting (FACTS II) for the Harbor Maintenance and Inland Waterways Trust Fund. Coordination was required to ensure transfers to USACE are being reported in the proper general ledger account to flow correctly to the new OMB Max System.